

UNLIMITED YOU

ANAHEIM UNION HIGH SCHOOL DISTRICT

COVID-19 SITE-SPECIFIC PROTECTION PLAN

Site Information

BUSINESS NAME: Cypress High School

ADDRESS: 9801 Valley View Street, Cypress CA 90630

Person Designated to Implement this COVID-19 Site-Specific Protection Plan (Plan Administrator)

PLAN ADMINISTRATOR NAME: Dr. Kevin Hodgson

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School Reopening Checklist

As recommended by the Orange County Department of Education and required by the Orange County Health Care Agency, we have posted the Orange County Together–School Reopening Checklist and Attestation in large format in a prominent location at this site.

Risk Assessment and Implemented Measures

A risk assessment is a tool that is used to identify a hazard in the workplace, as well as the measures or controls that can be taken to reduce the hazard. The specific hazard in our current situation is SARS-CoV-2, the virus that causes Coronavirus Disease 2019 (COVID-19). A risk assessment is a long-established requirement of the National Institute for Occupational Safety and Health (NIOSH), as well as OSHA and Cal OSHA for employers to identify and mitigate hazards in the workplace. This site has implemented the [hierarchy of controls](#) for protecting staff and students. Per NIOSH, “The idea behind this hierarchy is that the control methods at the top of [graphic](#) are potentially more effective and protective than those at the bottom. Following this hierarchy normally leads to the implementation of inherently safer systems, where the risk of illness or injury has been substantially reduced.”

For the health safety of all staff and community, a risk assessment was performed at this site and control measures were identified which include a combination of elimination, engineering and administrative controls, safe work practices, and where necessary, personal protective equipment (PPE). The risk assessment of all work areas was completed in collaboration with the Director of Risk Management and Insurance, who is certified as in School Risk management.

To assist with communicating health and safety measures that have been implemented at this site to reduce the spread of coronavirus, this Protection Plan will be shared with all staff and available on the site's website. This Protection Plan is based on the guidance provided by the Orange County Health Care Agency, the California Department of Public Health, CA Occupational Safety and Health Administration (OSHA), and the Center for Disease Control. We know that the guidance is interim and that it is based on what is currently known about the transmission and severity of coronavirus. We know it will continue to evolve and we will continue to monitor and review new information as it is released in order to correct any deficiencies identified.

Reducing the Stigma

We understand these are unprecedented times as we all deal with the current pandemic. Support and kindness for each other is at the heart of dealing with and getting through COVID-19. As a school community, let us be mindful and compassionate to break down any stigma related to COVID-19 and how we deal with those most affected.

All staff members of the Anaheim Union High School District are strongly recommended to communicate messages of support to each other and students during the COVID-19 pandemic. We all have opportunities to share messages to support that help our community overcome the stigma associated with COVID-19.

Encourage empathy and compassion during quarantine. Speak up when you hear negative things about those who may be infected or are isolated, as well as those individuals working hard to perform essential duties.

Connect and engage with each other via google meets or text and obtain correct information from trusted resources in order to stop rumors. Do not share any information of a suspected COVID-19 illness that you may have overheard or private health information with which you were entrusted.

Share challenges during this time to encourage staff and students during this difficult time. And most of all, discuss and celebrate those who take care of us such as health care workers. As a member of this large family, we should all stand up and reduce the stigma of COVID-19 to provide emotional, social, and mental support even when we need to be apart physically.

Use of Face Coverings

Pursuant to the California Department of Public Health guidelines, all staff and students must [wear a face covering properly](#) at school/work in any shared space, when interacting in-person, or in a location visited by other students/staff, regardless of whether any other person is present at the time. Face coverings are not a substitute for physical distancing. Staff and students are strongly encouraged to wear properly fitting face coverings made of at least two

or more layers of fabric that is not loosely woven. Face coverings with any size exhalation valves or vents are not allowed.

Exemptions from wearing a face covering include persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance. This includes persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication. This includes persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines. Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service.

In order to comply with the guidance, schools are required to exclude students from campus, if they are not exempt from wearing a face covering under California Department of Public Health guidance, and refuse to wear one provided by the school. Documentation related to an exemption should be submitted to the Plan Administrator. Any individuals exempted from wearing a face covering will be provided a face shield with draping cloth as an alternative, if medically acceptable. Face covering guidance can be found [HERE](#).

In addition, signage has been placed throughout this site reminding staff and students to physically distance, wear a face covering, wash hands regularly and/or sanitize, and to not report if sick.

Physical Distancing to Reduce the Spread

[Physical distancing](#) continues to be a critical element of reducing the spread of coronavirus because we know that spread is through respiratory droplets and creating that space, keeps us safe from transmission. It is important to understand that the current Orange County Health Care [Order](#) states any individual who knows they have been in close contact with a person diagnosed with or likely to have COVID-19 (defined as within 6 feet of an infectious COVID-19 person for 15 minutes or more over a 24-hour period), **shall** quarantine themselves in their home or another residence until 14 days from the last date that they were in close contact to the person diagnosed with or likely to have COVID-19.

In order to support physical distancing standards, in-person student learning is limited to approximately 1/3 or 33% of the whole student population in any given day. Every workspace and classroom have been maximized to allow at least 6 feet between each desk. The designated teaching space has been identified with a visual marker of where this teaching space ends and where student work areas begin. In person protocols for teachers have been created to provide alternatives to close contact support. All individuals on our sites are continually reminded of the need to physical distance via verbal, visual, and administrative reminders. Designated routes,

identified with signage throughout the campus support physical distancing. Student lockers will not be used.

Staff meetings, professional development training, education, and other activities will be conducted virtually to the maximum extent possible. This site will limit nonessential visitors, volunteers, and activities involving groups at this time. To reduce the use of and congregation of staff, break rooms, and meeting tables are limited. Staff are not to congregate while on site for any reason including, but not limited to meetings, breaks, and lunch.

Student restrooms will be accessed during class only, via a pass, in order to reduce the number of students in each restroom at one time. Student restrooms will be closed during passing periods in order to properly disinfect the room.

In addition, signage has been placed throughout this site reminding staff and students to physically distance, wear a face covering, wash hands regularly and/or sanitize, and to not report if sick.

Healthy Hygiene Practices

Increased hygiene is essential to maintaining a healthy school environment and to reduce the spread of coronavirus. Hands-free hand sanitizing units have been placed in high traffic areas and in every classroom. Washing stations have been placed throughout all sites to support hand washing with soap and water. Signage has been placed throughout this site reminding staff and students to physically distance, wear a face covering, wash hands regularly and/or sanitize, and to not report if sick.

All staff, students, and essential visitors will be screened for health and have their temperatures taken prior to entering the campus via a low resolution, FDA approved, no contact thermometer. Staff or students who report they have been in close contact with someone with suspected, or confirmed COVID-19 or report any COVID-19 related symptoms will be returned home.

All students and staff shall complete educational training related to:

- ✓ COVID-19 information related to how to prevent discrimination against staff, students, or families, how to prevent COVID-19 from spreading, who is especially vulnerable;
- ✓ Self-screening at home, including temperature and/or symptom checks using CDC guidelines;
- ✓ The importance of not coming reporting if experiencing new cough that is causing difficulty breathing, fever, muscle or body aches, severe headache, sore throat, recent loss of taste or smell, or if they or someone they live with have been diagnosed with COVID-19 or waiting for COVID-19 testing results;
- ✓ When to seek medical attention;

- ✓ The importance of hand washing for at least 20 seconds or hand sanitizer when soap and water are not practicable;
- ✓ The importance of physical distancing, both at work and off work time.
- ✓ Staff Only—Proper use of disinfecting products in compliance with Healthy Schools Act.

To the maximum extent possible, the sharing of objects and or equipment will be limited and individualized course items have issued or disinfecting protocols will be implemented between usage of any item. Students may sanitize equipment with alcohol wipes, but may not use disinfectant products.

Personal Protective Equipment (PPE)

Plexiglass barriers have been placed on our public facing counters for employees whose primary duties include dealing with essential visitors and may receive and/or hand off equipment or medication within that meeting time. Plexiglass barriers are not a substitute for physical distancing. Barriers do not address all possible modes of transmission; therefore, do not replace the need to follow other public health requirements such as maintaining at least 6 feet when possible, wearing a face covering, and practice good hygiene (e.g., washing hands, not touching your face, staying home if you are ill). Barriers are not appropriate in all workspaces, or where staff are able to maintain physical distancing or where the interaction is not at the same level (e.g., barrier at a desk where individuals stand over the barrier).

Appropriate PPE, including training, will be available as identified by the hazard assessment. For all other staff, disposable single-use face masks, as well as basic face shields will be available. Gloves will be available along with education related to proper hygiene to be used with gloves, as well as proper disposal. Alternative face shields will be available to staff and/or students, where appropriate, who are exempt from the use of a cloth or disposable single-use face masks. Food services staff must wear gloves, as well as a basic face guard when handling unpackaged food. As appropriate, other PPE may be recommended and/or required based on the hazard assessment. Pursuant to Cal OSHA, staff performing aerosol generating procedures and/or while in this site's Care Room, will be evaluated and trained on appropriate PPE (including, but not limited to N-95 respirators, face shields, gloves, gowns, and booties).

Cleaning, Disinfection, and Ventilation

The Maintenance and Operations Department has augmented its cleaning, sanitation, disinfecting, and ventilation protocols to further protect our staff and students. Routine procedures have been modified to increase sanitizing in high-touch areas, including school buses, frequently throughout the day using 730 HP Disinfectant Cleaner via our misting machines to access hard to reach areas. 730 Hp Disinfectant Cleaner is registered with the Environmental Protection Agency (EPA) as effective against COVID-19 in one minute. High traffic areas and high touch surfaces will be cleaned and disinfected daily (or more frequently as outlined below), including, but not limited to the following:

- ✓ Student desks and chairs will be sanitized in between each period.
- ✓ Bathrooms will also be disinfected during each passing period.
- ✓ School buses will be disinfected in between each cohort is transported.
- ✓ Each night, all classrooms will undergo a deep cleaning.
- ✓ Each night, lunch areas, areas of ingress and egress, stairwells, handrails, elevator controls, etc.

All HVAC units have been surveyed to ensure every building's air filters are the highest efficiency possible. Every classroom will be provided True HEPA air purifiers capable of ventilating and removing 99.9% of ultrafine particles including mold, bacteria, and respiratory droplets that may carry COVID-19.

Gyms, technical classes such as auto shop, as well as other rooms with no air conditioning will have doors and windows open to generate ventilation.

Responding to Reports of Possible COVID-19 Illness

Current data maintain that the virus that causes COVID-19 is spread mainly from person to person, mainly through respiratory droplets produced when an infected person coughs, sneezes, or talks. These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs. Spread is more likely when people are in close contact with one another (within about 6 feet).

Any employee who has symptoms related to COVID-19 and or has been in close contact (within 6 feet of an infected person for more than 15 minutes over a 24-hour period) with someone suspected of or confirmed with COVID-19 must remain home, notify the supervisor of the absence, and report their contact information at:

[Bit.ly/AUHSDStaffReport](https://bit.ly/AUHSDStaffReport)

To report a student who has been present on site with symptoms related to COVID-19 or has reported close contact (within 6 feet of an infected person for more than 15 minutes over a 24-hour period) with someone suspected of or confirmed with COVID-19 must be reported to any administrator with the following information:

- Full Name of Person
- Phone Number
- If known, date of potential exposure
- Last day present at AUHSD facility
- Names of AUHSD individuals who had physical contact with an infected person for 15 minutes or more within a six feet distance, including during breaks and lunch periods.

Reports of possible exposure are considered to be private health care information and this information is protected by law. Is it not to be shared with staff or families other than the Plan Administrator, the District Office designee, and other staff who require knowledge in order to assign available benefits.

In accordance with state and local laws and regulations, the District will notify the Orange County Health Care Agency (OCHCA) officials, staff, and families at the school while maintaining confidentiality as required by state and federal law, when a student or staff member tests positive for COVID-19 and has exposed others at school. Affected areas of the campus will be temporarily closed based on the risk level identified by OCHCA, cleaned and disinfected as soon as is practicable.

Per the direction of OCHCA, the District Office designee will only notify students, staff, and families who have been potentially exposed to a positive COVID-19 to self-monitor for symptoms, and follow state and local guidance if symptoms develop, via a Low Risk Notification.

Any individual who has been in close contact of an infected person, will be contacted directly and be required to quarantine for 14 days following the last exposure regarding of a negative COVID-19 test. If while in quarantine, the individual has a new close contact with an infected person, the 14 days begins the day following the last exposure to the second person. If the individual is unable to quarantine from a household member with COVID-19, the individual will be required to quarantine for 24 days from the day following the initial exposure. Quarantine and isolation guidance can be found [HERE](#) (page 3).

All confirmed cases of COVID-19 illness will be investigated to determine, if any work-related factors could have contributed to risk infection and this Plan will be updated as needed to prevent further cases. School reopening guidance can be found [HERE](#).

Staff Responsibility

During this public health emergency, staff have a collective responsibility to ensure the protection of all people in the workplace by staying abreast of the current health guidelines to mitigate exposures to the coronavirus disease.

1. Staff are encouraged to [self-screen at home](#) for [COVID-19 symptoms](#) and stay home if they are sick or presenting with COVID-19 symptoms. Employee who are out ill with COVID-19 symptoms, should report their absence, insert their contact information at: [Bit.ly/AUHSDStaffReport](#), as we as consult with their physician before physically returning to work. Please review the [Employee Symptom Decision Chart](#).
2. Staff who test positive for the COVID-19 virus should not return to work until the following occurs:
 - ✓ At least three full days pass with no fever (without the use of fever-reducing

- medications) and no acute respiratory illness symptoms; and
 - ✓ Symptoms have improved
 - ✓ At least 10 days pass since the symptoms first appeared; and
 - ✓ If working with a physician, provide a medical release to the District before physically returning to work.
3. Staff that return to work following an illness should promptly report any recurrence of symptoms to their immediate supervisor.
 4. Staff who have a household member suspected of or confirmed with COVID-19 or waiting on COVID-19 results, should stay home, report their absence, insert their contact information at: [Bit.ly/AUHSDStaffReport](https://bit.ly/AUHSDStaffReport). Please review [Employee Decision Chart for Possible Exposure](#).
 5. Staff that have been in close contact (less than 6 feet of an infected person for more than 15 minutes over a 24-hour period) must quarantine for 14 days following the last exposure pursuant to the [Orange County Health Care Agency order](#). Staff who have been in close contact (less than 6 feet of an infected person for more than 15 minutes over a 24-hour period) but are unable to quarantine from a household member with COVID-19, the individual will be required to quarantine for 24 days from the day following the initial exposure.
 6. Staff should practice physical distancing to the maximum extent possible by using video or telephonic meetings and maintaining a distance of at least 6 feet between persons at the workplace when possible. Staff should be mindful not to step into any 6-foot space of another staff unnecessarily as any close contact identified will require a 14-day quarantine in one person is positive with COVID-19.
 7. Staff should wash hands with soap and water for at least 20 seconds and/or use hand sanitizer after interacting with other persons, and after contacting shared surfaces or objects.
 8. Staff should cover coughs and sneezes and avoid touching eyes, nose, and mouth with unwashed hands.
 9. Staff should avoid sharing personal items with coworkers (i.e., dishes, cups, utensils, towels).
 10. Staff should notify the Plan Administrator or supervisor, if any washing facilities do not have an adequate supply of suitable cleansing agents, water, and single-use towels or blowers.

Families First Coronavirus Response Act

Staff may be entitled to receive that would make it financially easier to stay at home. The

Families First Coronavirus Response Act Summary is located [HERE](#). Employees are provided with 10 working days total for absences including but not limited to quarantine, isolation, experiencing symptoms and seeking diagnosis, caring for someone quarantining or isolating. In order to access your leaves, promptly enter your information at: [Bit.ly/AUHSDStaffReport](https://bit.ly/AUHSDStaffReport) if you believe you have been in close contact with someone with or suspected of COVID-19 or you are experiencing symptoms related to COVID-19.

See additional information on government programs supporting sick leave and workers' compensation for COVID-19, including workers' sick leave rights under the Families First Coronavirus Response Act and the Governor's Executive Order N-51-20, and workers' rights to workers' compensation benefits and presumption of the work-relatedness of COVID-19 pursuant to the Governor's Executive Order N-62-20 ,while that Order is in effect, which is located under Reference Documents at the end of this Plan.

Please contact the Plan Administrator if you have any questions regarding this Plan.

REFERENCE DOCUMENTS

GUIDANCE

California Department of Public Health and State of California Department of Industrial Relations

<https://files.covid19.ca.gov/pdf/guidance-schools.pdf>

Orange County Health Care Order re: Individuals Ordered to Quarantine or Isolate

https://occcovid19.ochealthinfo.com/sites/virus/files/2020-07/7.1.2020_Amended_Health_Officer_Order-Bar_Closure-final.pdf

California Department of Public Health Guidance for Face Coverings

https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Guidance-for-Face-Coverings_06-18-2020.pdf

California Department of Public Health COVID-19 and Reopening In-Person Learning Framework

<https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Schools%20Reopening%20Recommendations.pdf>

Government Programs Supporting Sick Leave

https://www.dol.gov/sites/dolgov/files/WHD/posters/FFCRA_Poster_WH1422_Non-Federal.pdf

<https://www.labor.ca.gov/coronavirus2019/#chart>

<https://www.dol.gov/agencies/whd/pandemic/ffcra-employee-paid-leave>

<https://www.gov.ca.gov/wp-content/uploads/2020/04/4.16.20-EO-N-51-20.pdf>

<https://www.gov.ca.gov/wp-content/uploads/2020/05/5.6.20-EO-N-62-20-text.pdf>

TRAINING

COVID Stops With Me

<https://www.cdc.gov/video/socialmedia/COVID-stops-with-me-R3.mp4>

COVID-19 Stop the Spread of Germs

https://www.cdc.gov/video/vaccines/317152_STSGerms.wmv

Am I Sick?

https://www.cdc.gov/video/socialmedia/Am-I-sick_FB.mp4

COVID-19 Physical Distancing

<https://www.youtube.com/watch?v=GDDDz89EhSU>

COVID-19 Are you at Higher Risk for Severe Illness?

https://www.youtube.com/watch?v=qb7shu_sdQQ

What You Need to Know About Handwashing

https://www.cdc.gov/video/cdctv/handwashing/306898_WYKTK_Handwashing.mp4

The document below illustrates how to safely wear and take off a cloth face covering:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-covering.pdf>

COVID-19 Illness Fact Sheet:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/sick-with-2019-nCoV-fact-sheet.pdf>

How Long Can COVID-19 Last on Surfaces and in The Air?

<https://www.youtube.com/watch?v=lQvhoFMdXJo>